

**Lake Land College  
Board of Trustees  
District No. 517**



Regular Board Meeting No. 619  
Webb Hall, Room 081, Mattoon, IL  
July 16, 2018

**Minutes**

**Call to Order.**

Vice Chair Reynolds, in the absence of Chair Storm, called the July 16, 2018, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in Webb Hall, room 081, Mattoon.

**Roll Call.**

**Trustees Physically Present:** Mr. Gary Cadwell; Ms. Ann Deters, Secretary; Ms. Doris Reynolds, Vice Chair; and Mr. Mike Sullivan.

**Trustees Absent:** Ms. Meg Steward; Mr. Dave Storm, Chair; Mr. Bruce Owen; and Ms. Tessa Philpot, Student Trustee.

**Others Present:** Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Mr. Bryan Gleckler, Vice President for Business Services; Ms. Jean Anne Grunloh, Senior Executive to the President; Dr. Jim Hull, Vice President for Workforce Solutions and Community Education; Dr. Tina Stovall, Vice President for Student Services; and members of the staff, community and media.

**Approval of Consent Items.**

Trustee Sullivan moved and Trustee Cadwell seconded to approve the following consent items:

1. Approval of Minutes of June 11, 2018, Regular Meeting.
2. Approval of Minutes of June 11, 2018, Closed Session.
3. Approval of Agenda of July 16, 2018, Board of Trustees Meeting.
4. Bills for Payment and Travel Expenses.

This information was presented by College administration for approval with full assurance by management they were prepared in good faith to follow all applicable laws and Board policy. Summary and bills include:

|                           |    |              |
|---------------------------|----|--------------|
| Education Fund            | \$ | 93,110.25    |
| Building Fund             | \$ | 71,564.83    |
| Site & Construction Fund  | \$ | 209,062.51   |
| Bond & Interest Fund      | \$ | -            |
| Auxiliary Services Fund   | \$ | 36,859.95    |
| Restricted Purposes Fund  | \$ | 651,740.89   |
| Working Cash Fund         | \$ | -            |
| Audit Fund                | \$ | -            |
| Liability Insurance Fund  | \$ | 69,857.53    |
| Student Accts Receivables | \$ | 222,850.28   |
| Total                     | \$ | 1,355,046.24 |

For details of bills refer to:

[http://www.lakeland.cc.il.us/col/board\\_minutes/download.cfm](http://www.lakeland.cc.il.us/col/board_minutes/download.cfm)

5. Destruction of Tape Recording of January 12, 2017, Closed Session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, and Sullivan. No: None.

Absent: Trustees Owen, Steward, Storm and Student Trustee Philpot.

Motion carried.

**Public Hearing on Fiscal Year 2019 Operating Budget.**

Vice Chair Reynolds called the hearing to order at 6:02 p.m. She said that the FY 2019 Operating Budget had been on display for a minimum of thirty days since it was presented at the June 11, 2018, Board meeting and asked if there were any comments from the audience. There were no public comments. Vice Chair Reynolds then declared the hearing closed at 6:03 p.m.

**Hearing of Citizens, Faculty, and Staff.**

There were no public comments.

**Committee Reports.**

**ICCTA/Legislative.**

Trustee Sullivan said he had no report at this time.

### **Resource & Development.**

Trustee Reynolds, Committee Chair, said she had no report at this time.

### **Finance.**

Trustee Deters, Committee Chair, said the Committee met recently for an in-depth review of items that will appear later in the agenda.

### **Buildings & Site.**

Vice Chair Reynolds, on behalf of Committee Chair Owen, said the Committee had not met since the last regular Board meeting and she had no report at this time.

### **Student Report.**

There was no Student Report.

### **President's Report.**

Dr. Bullock said:

- As of June 30, 2018, the College had received all of the appropriated FY 2018 credit hour and equalization funds.
- In June we welcomed 64 prospective students and their families to campus for Laker Visit Day. This represents a significant increase over the 24 students attending the summer 2017 Laker Visit Day. Congratulations to our admissions staff for a very successful summer Laker Visit Day!
- Last week we received our first FY 2019 credit hour reimbursement payment from the State of Illinois in the amount of \$923,011.

### **Business Items.**

### **Action Items.**

### **Approval of Resolution No. 0718-001 to Adopt Fiscal Year 2019 Operating Budget.**

Trustees reviewed the above-referenced Resolution. Trustee Deters, Finance Committee Chair, said the Committee had met recently for an in-depth review of the proposed FY 2019 Budget and the Committee's consensus was to recommend to the Board approval of the Budget as presented.

Trustee Deters moved and Trustee Cadwell seconded to approve as presented Resolution No. 0718-001 to adopt the Fiscal Year 2019 Operating Budget. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, and Sullivan. No: None.

Absent: Trustees Owen, Steward, Storm and Student Trustee Philpot.

Motion carried.

### **Approval of ICCB Program Review Report.**

Trustees reviewed a recommendation from Ms. Lisa Madlem, Director of Academic Support & Assessment, regarding the 2018 ICCB Program Review Report. Ms. Madlem provided highlights of the Report.

Trustee Cadwell moved and Trustee Sullivan seconded to approve as presented the 2018 ICCB Program Review Report.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, and Sullivan. No: None.

Absent: Trustees Owen, Steward, Storm and Student Trustee Philpot.

Motion carried.

### **Acceptance of Reporting of May 2018 Financial Statements.**

Trustees reviewed the May 2018 Financial Statements and a memorandum from Mr. Bryan Gleckler, Vice President for Business Services, highlighting variances for the statements. This information included a summary of all operational expenditures (Funds 1 and 2) year to date as compared to budgeted amounts and a salary and benefits summary.

Trustee Deters said the Finance Committee met recently for an in-depth review of this information and the Committee's consensus was to recommend to the Board approval of the financial statements.

Trustee Deters moved and Trustee Sullivan seconded to approve the May 2018 Financial Statements as presented.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, and Sullivan. No: None.

Absent: Trustees Owen, Steward, Storm and Student Trustee Philpot.

Motion carried.

### **Approval of Continued Employment of Grant-Funded Employees (Non-Faculty).**

Trustees reviewed a request from Ms. Dustha Wahls, Director of Human Resources, to approve the sending of honorable termination notices to all permanently, federally grant-funded, full-time and part-time, non-faculty employees of the College and grant authorization to rescind these dismissal letters and reemploy affected personnel if and when contracts are received for these grants. Vice Chair Reynolds said she regrets that the Board has to enact this practice but believes it is in the best interest of the College in the event the anticipated grant funds are not received.

Trustee Cadwell moved and Trustee Sullivan seconded to approve the sending of honorable termination notices to all permanently, federally grant-funded, full-time and part-time, non-faculty employees of the College and grant authorization to rescind these dismissal letters and reemploy affected personnel if and when contracts are received for these grants.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, and Sullivan. No: None.

Absent: Trustees Owen, Steward, Storm and Student Trustee Philpot.

Motion carried.

#### **Acceptance of FY 2019 Cooperative Work Study Program Grant Award.**

Trustees reviewed a memorandum from Ms. Emily Ramage, Director of Grants and Academic Operations, requesting the Board accept a Fiscal Year 2019 Illinois Cooperative Work Study (ICWS) grant in the amount of \$36,647.61 from the Illinois Board of Higher Education (IBHE). Mr. Jon Althaus, Vice President for Academic Services, said it is expected that approximately 20 students will benefit from this grant funding, contingent upon legislative appropriation to IBHE. Additionally, 13 area employers have committed their participation for FY 2019.

Trustee Sullivan moved and Trustee Deters seconded to accept a Fiscal Year 2019 Illinois Cooperative Work Study grant in the amount of \$36,647.61 from the Illinois Board of Higher Education.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, and Sullivan. No: None.

Absent: Trustees Owen, Steward, Storm and Student Trustee Philpot.

Motion carried.

#### **Approval of Addendum to Intergovernmental Agreement with Black Hawk Community College District No. 503 for Educational Services with IDOC.**

Trustees reviewed the above-referenced Addendum and a recommendation from Dr. Jim Hull, Vice President for Workforce Solutions and Community Education, for approval of this Addendum to the original Intergovernmental Agreement with Black Hawk Community College approved in 2017 for Lake Land to provide educational services for the Illinois Department of

Corrections (IDOC) at Kewanee Life Skills Re-Entry Center and East Moline Correctional Center, two IDOC facilities in Black Hawk's district. Trustees learned that at the request of the Director of IDOC, this Addendum specifies allowance for Black Hawk College to provide one non-credit welding course to eight inmates of the Kewanee Life Skills Re-Entry Center between July 1, 2018, and September 1, 2018.

Trustee Sullivan moved and Trustee Cadwell seconded to approve as presented the Addendum to the Intergovernmental Agreement between Lake Land College and Black Hawk Community College District No. 503 to memorialize the Agreement as to instruction of welding courses at Black Hawk College's campus in Kewanee, Illinois, for the period July 1, 2018, through September 1, 2018.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, and Sullivan. No: None.

Absent: Trustees Owen, Steward, Storm and Student Trustee Philpot.

Motion carried.

#### **Approval of MOU with Lake Land College Paraprofessionals Union for Clarification of Wage Rates.**

Trustees heard a recommendation from Mr. Gleckler to approve a Memorandum of Understanding (MOU) with the College's Paraprofessionals Association. He said the MOU clarifies the intent both parties had during the bargaining process of how wage increases would be applied for the upcoming year. Trustees learned the proposed MOU specifies the use of two possible calculations for wage increases effective July 1, 2018, depending upon which method will provide greater benefit to the employee. He said that a total of 11 employees will be affected by the language clarification and the overall impact to the College will be \$1,128.19.

Trustee Deters moved and Trustee Sullivan seconded to approve as presented the Memorandum of Understanding with the Lake Land College Paraprofessionals Association to clarify contract language regarding Article VIII, Wage Rates for the period July 1, 2018, through June 30, 2019.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, and Sullivan. No: None.

Absent: Trustees Owen, Steward, Storm and Student Trustee Philpot.

Motion carried.

#### **Closed Session.**

6:21 p.m. – Trustee Cadwell moved and Trustee Sullivan seconded to convene to closed session, pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c)(1) [Illinois

General Assembly 2017 et. Seq.], to discuss the appointment, employment or compensation of specific employees.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, and Sullivan. No: None.

Absent: Trustees Owen, Steward, Storm and Student Trustee Philpot.

Motion carried.

### **Return to Open Session – Roll Call.**

6:32 p.m.

**Trustees Physically Present:** Mr. Gary Cadwell; Ms. Ann Deters, Secretary; Ms. Doris Reynolds, Vice-Chair; and Mr. Mike Sullivan.

**Trustees Absent:** Ms. Meg Steward; Mr. Dave Storm, Chair; Mr. Bruce Owen; and Ms. Tessa Philpot, Student Trustee.

### **Appointment of Dean for Guided Pathways for Student Success as Discussed in Closed Session.**

Trustee Deters moved and Trustee Sullivan seconded to appoint Ms. Darci Cather to the position of Dean of Guided Pathways for Student Success effective August 13, 2018. This action followed discussion on the topic held in closed session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, and Sullivan. No: None.

Absent: Trustees Owen, Steward, Storm and Student Trustee Philpot.

Motion carried.

### **Approval of Human Resources Report as Discussed in Closed Session.**

Trustees reviewed the Human Resources Report.

Following discussion on this topic in closed session, Trustee Cadwell motioned and Trustee Deters seconded to approve the following Human Resources Report:

#### **The following employees are recommended for leave**

|                     |      |                       |
|---------------------|------|-----------------------|
| Barker, Jana        | FMLA | 06/18/2018-07/30/2018 |
| Zumbahlen, Michelle | FMLA | 08/02/18-10/25/2018   |

#### **Additional Appointments**

**The following employees are recommended for additional appointments**

|                                 | <b>Position</b>   | <b>Effective Date</b> |
|---------------------------------|---|-----------------------|
| <b>Unpaid Volunteer</b>         |   |                       |
| Shook, Ciara                    | Dual Credit Instructor<br>Primary Position is Adj Reading Instructor                    | 06/22/2018            |
| <b>Part-time</b>                |   |                       |
| Hartrich, Elizabeth             | Center for Business and Industry Instr<br>Primary Position is Dental Hygiene Instructor | 06/15/2018            |
| Kingery, Rachael                | Tutor - Bachelor's Community Education<br>Primary Position is Adj Reading Instructor    | 06/11/2018            |
| Lenz, William                   | Print and Courier Assistant<br>Primary Position is College Work Study-Printshop         | 05/15/2018            |
| Melton, Jennifer                | Adjunct Faculty Social Science<br>Primary Position is Academic Counselor                | 06/04/2018            |
| Mustafa, Munia                  | Tutor-Disability Services - Bachelor<br>Primary Position is Tutor-Bachelor's-LRC        | 06/06/2018            |
| Mustafa, Munia                  | Tutor - Bachelor's Community Education<br>Primary Position is Tutor-Bachelor's-LRC      | 06/06/2018            |
| Semple, Lynn                    | Tutor-Disability Services - Bachelor<br>Primary Position is Tutor-Bachelor's-LRC        | 06/06/2018            |
| Semple, Lynn                    | Tutor - Bachelor's Community Education<br>Primary Position is Tutor-Bachelor's-LRC      | 06/06/2018            |
| Semple, Lynn                    | Tutor - Bachelor's Degree - Learning Asst.<br>Primary Position is Tutor-Bachelor's-LRC  | 06/06/2018            |
| <b>Part-time - Grant Funded</b> |   |                       |
| Semple, Lynn                    | Tutor - Bachelor's Carl Perkins<br>Primary Position is Tutor-Bachelor's-LRC             | 06/06/2018            |

**End Additional Appointments**

**The following employees are ending their additional appointment**

|                      | <b>Position</b>   | <b>Effective Date</b> |
|----------------------|---|-----------------------|
| <b>Full-time</b>     |   |                       |
| Rudibaugh, Mike      | Perkins Coordinator   | 07/05/2018            |
| <b>Part-time</b>     |   |                       |
| Brumleve, Gregory    | Adjunct Instructor Technology &<br>Substitute Instructor Math/Science | 06/07/2018            |
| Butler, Patricia     | Tutor   | 06/07/2018            |
| Davis, Michael       | College Work Study-Business   | 06/20/2018            |
| Smithenry, Stacey    | Tutor   | 04/30/2018            |
| Turner, Gail         | Adjunct Faculty Technology  | 05/31/2016            |
| VanDeList, Elizabeth | Administrative Assistant Allied Health                                | 06/25/2018            |

**New Hire-Employees**

**The following employees are recommended for hire**



|                                 | <b>Position</b>   | <b>Effective Date</b> |
|---------------------------------|---|-----------------------|
| <b>Part-time</b>                |   |                       |
| Robison, Josh                   | Dual Credit Coordinator   | 05/27/2018            |
| <b>Unpaid Volunteer</b>         |   |                       |
| Stremming, Morgan               | Student Accommodations Graduate Assistant                                       | 06/01/2018            |
| <b>Full-time</b>                |   |                       |
| Dailey, Madison                 | Health & Physical Education Instructor  | 08/17/2018            |
| Lynch, Mason                    | Custodian   | 07/17/2018            |
| Pollock, Michael                | Computer Programmer   | 07/17/2018            |
| Zumbahlen, Michelle             | Coordinator for Strategic Student Communication & Initiative                    | 07/17/2018            |
| <b>Full-time - Grant Funded</b> |   |                       |
| Brandenburg, Eric               | Alternative Education Instructor  | 08/06/2018            |
| Gile, Lamour                    | Correctional Automotive Technology Instructor/<br>Graham Correctional Center    | 07/03/2018            |
| Ingmire, Randall                | Associate Dean of Correctional Program/<br>Lincoln Correctional Center          | 07/02/2018            |
| Jackson, Dustin                 | Construction Occupations Instructor/<br>Taylorville Correctional Center         | 08/13/2018            |
| Knollenberg, Dustin             | Associate Dean of Correctional Program/<br>Logan Correctional Center            | 07/02/2018            |
| Pender, Amber                   | Correctional Office Assistant/Sheridan CC                                       | 07/17/2018            |
| Roberts, Kara                   | Associate Dean of Correctional Program/<br>Lawrence Correctional Center         | 07/10/2018            |
| Spiller, Kevin                  | Correctional Career Technology Instructor/<br>Pinckneyville Correctional Center | 07/10/2018            |
| Summers, Stacey                 | Correctional Cosmetology Instructor/Dixon CC                                    | 07/02/2018            |
| Taylor, Debra                   | Correctional Office Assistant/Vandalia CC                                       | 07/16/2018            |
| Teague, Kimberly                | Custodial Maintenance Instructor/Joliet   | 07/16/2018            |
| Weilmuenster, Diane             | Correctional Office Assistant/Southwestern CC                                   | 07/09/2018            |
| <b>Part-time</b>                |   |                       |
| Carlen, Kyle                    | Physical Plant Assistant  | 07/02/2018            |
| Elliott, Timothy                | IDOC CPR Instructor   | 06/14/2018            |
| Gass, Cody                      | Clinical Dentist  | 07/02/2018            |
| Keller, Kelly                   | Adjunct Faculty Humanities Division   | 08/20/2018            |
| Kramer, Isaac                   | Temporary Groundskeeper   | 06/04/2018            |
| Minor, Craig                    | Allied Health BNA Clinical Instructor   | 08/20/2018            |
| Mustafa, Munia                  | Tutor - Bachelor's Degree - Learning Asst                                       | 06/06/2018            |
| Rhoads, Sarah                   | Temporary Groundskeeper   | 05/30/2018            |
| Romack, Venita                  | Adjunct Faculty Humanities Division   | 08/20/2018            |
| Swalls, Tiffany                 | Dual Credit Coordinator   | 01/02/2018            |

**Part-time - Grant Funded**

Mango, Barbara Adjunct DOC College Funded Instructor 06/04/2018

**Terminations/Resignations**

The following employees are terminating employment

|                         | <b>Position</b>                  | <b>Effective Date</b> |
|-------------------------|----------------------------------|-----------------------|
| <b>Unpaid Volunteer</b> |                                  |                       |
| Beck, Jacklynn          | Peer to Peer Asst/Math & Science | 06/07/2018            |
| Farris, Skylar          | CWS - Veterans Affairs           | 06/20/2018            |
| Gregory, Sandy          | TRIO Talent Search Unpaid Intern | 06/07/2018            |
| Hearon, Paris           | TRIO Talent Search Unpaid Intern | 08/15/2013            |
| Setzer, Richard         | CWS - Veterans Affairs           | 06/20/2018            |
| Shaw, Cody              | CWS - Veterans Affairs           | 06/20/2018            |

**Part-time**

|                    |   |            |
|--------------------|---|------------|
| Abernathy, Caleb   | Tutor - Student Lrng Asst Center        | 05/07/2018 |
| Ames, Lilly        | Newspaper Ed Student News               | 05/14/2018 |
| Bright, Eric       | Adj Faculty Math/Science                | 05/30/2018 |
| Bush, Kodey        | Tutor - Student Lrng Asst Center        | 05/09/2018 |
| Carpenter, Nathan  | Chemistry Lab Student Asst              | 06/07/2018 |
| Carr, Craig        | Dual Credit Coordinator                 | 06/20/2018 |
| Cook, Wendy        | TRIO Talent Search Tutor                | 05/15/2016 |
| Craig, Cameron     | Adj Faculty Math/Science                | 06/20/2018 |
| Crawford, Donald   | Dual Credit Coordinator                 | 06/20/2018 |
| Crisman, Jeffrey   | Adj Faculty Math/Science                | 05/31/2018 |
| Dial, Josette      | Tutor - Student Lrng Asst Center        | 04/26/2018 |
| Fleming, Shauna    | Outreach Adv/Men TRIO DC                | 11/20/2017 |
| Frederick, Matt    | Adj Faculty Technology                  | 12/31/2017 |
| Gardner, Baylor    | Marketing & PR Intern                   | 05/15/2018 |
| Gates, Linda       | Adj Faculty Social Science              | 06/07/2018 |
| Gingerich, Landon  | Chemistry Lab Student Asst              | 05/30/2017 |
| Hale, Aaron        | Dual Credit Coordinator                 | 06/20/2018 |
| Hall, Ashley       | Adj Faculty Math/Science                | 05/08/2017 |
| Janes, Thomas      | Adj Faculty Math/Science                | 06/20/2018 |
| Jobe, Bryan        | Tutor - Associate-Lrng Asst             | 05/10/2018 |
| Klayman, Charles   | Adj Doc College Funded Instr            | 06/20/2018 |
| Klingeman, Chris   | Adj Doc College Funded Instr            | 05/31/2018 |
| Lee, Yu Jin        | International Stu Ambassador            | 04/30/2018 |
| McConkey, Doris    | TRIO Talent Search Tutor                | 05/15/2017 |
| McKibben, Nicole   | TRIO SSS Student Assistant              | 06/07/2018 |
| Merryman, Reilly   | Physical Plant Assistant                | 06/27/2018 |
| Mounce, Kristina   | Perkins Student Worker – Social Science | 05/07/2018 |
| Norris, Harvey     | Chemistry Lab Student Asst              | 05/21/2018 |
| Oberfeldt, Catrina | Newspaper Ed Student News               | 06/04/2018 |
| Oh, Hyuntaek       | International Stu Ambassador            | 04/30/2018 |
| Rader, Elizabeth   | Talent Search Tutor - Bachelor          | 05/15/2017 |

|                    |                                |            |
|--------------------|--------------------------------|------------|
| Roan, Derby        | Newspaper Ed Student News      | 05/14/2018 |
| Roedl, Brenda      | Adj Faculty Math/Science       | 05/08/2017 |
| Smith, Steve       | IDOC CPR Instructor            | 06/26/2018 |
| Snyder, Autum      | Chemistry Lab Student Asst     | 05/15/2018 |
| Taylor, Virginia   | IDOC CPR Instructor            | 06/25/2018 |
| Thoele, Lynsey     | Talent Search Tutor - Bachelor | 05/15/2017 |
| Thomas, Christy    | Dual Credit Coordinator        | 06/20/2018 |
| Tshilombo, Gael    | Tutor-Student Community Ed     | 04/17/2018 |
| Turner, Gail       | Adj Faculty Technology         | 06/20/2018 |
| Wallis, Tiffany    | Newspaper Ed Student News      | 05/04/2018 |
| Winchester, Megan  | Perkins Stu - Allied Health    | 05/11/2018 |
| Worthington, Sarah | Adj Faculty Math/Science       | 05/21/2017 |
| Yealick, Sabrina   | Tutor-Bachelor's-LRC           | 05/07/2018 |

**College Work Studys**

|                    |                                     |            |
|--------------------|-------------------------------------|------------|
| Beck, Jillian      | College Work Study-Math/Science     | 06/07/2018 |
| Bryant, Austin     | College Work Study-Printshop        | 05/20/2018 |
| Collings, Sophie   | College Work Study-Social Science   | 06/20/2018 |
| Eilers, Cassandra  | College Work Study Math/Science     | 12/19/2015 |
| Geisler, Alexander | College Work Study-Printshop        | 04/08/2018 |
| Kollman, Bryce     | College Work Study-Printshop        | 05/20/2018 |
| Konesko, Ronald    | College Work Study-Men's Basketball | 06/20/2018 |
| Newkirk, Cindy     | College Work Study Early Child      | 06/20/2018 |
| Noll, Brenden      | College Work Study-Business         | 06/20/2018 |
| Pierson, Chloe     | College Work Study-Business         | 06/20/2018 |
| Pierson, Megan     | College Work Study-Printshop        | 05/06/2018 |
| Prather, Jonathon  | College Work Study-CCS              | 05/15/2018 |
| Ruff, Tiffany      | College Work Study Early Childhood  | 06/20/2018 |
| Vogel, David       | College Work Study-CCS              | 05/15/2018 |

**Transfers/Promotions**

**The following employees are recommended for a change in position**

|                  | <b>Position</b>  | <b>Effective Date</b> |
|------------------|--|-----------------------|
| <b>Full-time</b> |  |                       |
| Byard, April     | Community & Professional Program Specialist<br>Transferring From Administrative Asst to CBI Operations | 07/01/2018            |
| Gabel, Kennedy   | Financial Aid Verification Specialist<br>From: Financial Aid Outreach Coordinator (part-time)          | 07/17/2018            |

**Full-time Grant Funded**

|                  |  |            |
|------------------|--|------------|
| Harney, Malea    | Associate Dean Jacksonville CC<br>From: Associate Dean Western IL CC               | 07/16/2018 |
| Kingery, Rachael | Alternative Education Instructor<br>From: IEL Instructor/Tutor/Adjunct (part-time) | 08/06/2018 |
| Wright, Diane    | Alternative Education Caseworker<br>From: Education Specialist (part-time)         | 07/30/2018 |

**Part-time - Grant Funded**

Darnell, Kelcie            Tutor - Associate's TRIO  
   Transferring From Tutor Student

06/18/2018

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Reynolds, and Sullivan. No: None.

Absent: Trustees Owen, Steward, Storm and Student Trustee Philpot.

Motion carried.

**Non-action Items.**

**2017-2018 Athletic Accomplishments.**

Dr. Tina Stovall, Vice President for Student Services, presented an overview on a report regarding the many accomplishments of our student athletes in the past year.

**Department Update – Campus Police.**

Lake Land College Police Chief Jeff Branson provided a presentation to the Trustees highlighting Campus Police accomplishments since he assumed his role with the College in December 2017.

**Summer 2018 Enrollment Report.**

Dr. Stovall provided an overview of the Summer 2018 Tenth Day Enrollment Report.

**Calendar of Events.**

Trustees received a calendar of upcoming events.

**Correspondence.**

Trustees reviewed one item of correspondence.

**Other Business. (Non-action)**

Dr. Bullock and Dr. Jim Hull, Vice President for Workforce Solutions and Community Education, requested feedback from Trustees regarding an innovative idea to pilot a “last dollar” scholarship program to students who enroll in the upcoming second cohort for the Lake Land College and LSC Communications Fast Track Training program. Dr. Hull highlighted how the College might incentivize students to participate in the training program by covering the cost of tuition and fees for students but only after all other support eligibility options were considered such as Pell Grants and WIOA funding. He said all scholarship participating students would be required to file a FAFSA application for consideration of the College’s pilot

scholarship. Trustees learned that an additional intent of this pilot program would be to incentivize other area employers to partner with the College on high demand training programs that offer guaranteed employment for students who complete the College's respective training programs, modeled after the partnerships with LSC Communications and North American Lighting. Each Trustee in attendance expressed support for the administration to continue pursuing the launch of this pilot scholarship offering. Dr. Bullock said the administration will submit additional information to the Board during the August 2018 regular Board meeting.

**Adjournment.**

Trustee Sullivan moved and Trustee Cadwell seconded to adjourn the meeting of the Lake Land College Board of Trustees at 7:34 p.m.  
Motion carried with unanimous voice vote approval.

Approved by:

\_\_\_\_\_  
/s/Mr. Dave Storm, Board Chair

\_\_\_\_\_  
/s/Ms. Ann Deters, Board Secretary

\*Note – See Board of Trustees web page for any referenced attachments to these minutes.  
[https://www.lakelandcollege.edu/col/board\\_minutes/](https://www.lakelandcollege.edu/col/board_minutes/)